



Research and Development Cell, SIBSAGAR UNIVERSITY

Office of the Research and Development Cell: Sibsagar University

Ref. no. SU/RDC/IIC/25/02/1203

Date: 27-12-2025

To- All the members of the IIC Council

Subject: Notification for the First Meeting of the IIC Council, Sibsagar University

All the members of the **Institution's Innovation Council (IIC)** are hereby informed that the First Meeting of the IIC Council is scheduled to be held as per the details given below as per the approval from the hon'ble Vice- Chancellor.

Date: 29/12/2025

Time: 2.00 pm

Venue – Conference Hall

The meeting will be chaired by the Hon'ble Vice-Chancellor. All members of the IIC Council are requested to attend the meeting positively, as their presence and valuable inputs are essential for the effective initiation and functioning of the Council.

Agenda of the Meeting

1. Welcome address by the President, IIC
2. Opening remarks by the Hon'ble Vice-Chancellor
3. Introduction of IIC Council members
4. Discussion on the objectives and vision of the Institution's Innovation Council
5. Adoption of MoE–MIC guidelines for IIC functioning
6. Finalization of roles and responsibilities of IIC members
7. Preparation and approval of the annual activity calendar and action plan
8. Strategies for promotion of innovation, entrepreneurship, startups, and IPR activities
9. Any other matter with the permission of the Chair
10. Vote of thanks

This notice is issued with the approval of the competent authority.



[Signature]
27/12/25
Director, RDC & President
Institution's Innovation Council (IIC)

Copy to:

1. OSD to Hon'ble VC for kind information
2. Academic Registrar i/c
3. Dean, R&D
4. All members of the IIC
5. Office file

[Signature]
27/12/25
Director, RDC & President
Institution's Innovation Council (IIC)