

**OFFICE OF THE DIRECTOR, RESEARCH AND DEVELOPMENT CELL:
SIBSAGR UNIVERSITY**

Ref. no. SU/RDC/Student/Internship/25/03/ 1248

Date: 27-12-2025

NOTIFICATION

Subject: Regarding Initiation of In-House Internship Program

All the Heads of the Departments / In-charge of centers/ Librarian of Sibsagar University are hereby notified that any department/centre proposing to initiate and offer an In-House Internship Program shall mandatorily obtain prior approval of the Hon'ble Vice-Chancellor.

In this connection, the concerned department is required to submit a duly approved formal proposal, complete in all respects and in accordance with the prescribed university norms, to the Hon'ble Vice-Chancellor through the Research & Development Cell (RDC). The proposal must follow all official procedures and formalities as laid down by the university.

It is further notified that no In-House Internship Program shall be initiated or implemented without routing the proposal through the RDC and obtaining formal approval of the competent authority. Proposals submitted otherwise shall not be entertained.

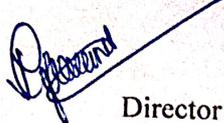
This notice is issued with the approval of the competent authority.




Director
Research & Development Cell (RDC)
Sibsagar University

Copy to:

1. OSD to Hon'ble VC for kind information
2. Registrar,
3. Academic Registrar i/c
4. All Heads of the departments
5. Controller of examination
6. Director, IQAC
7. Librarian
8. Office copy


Director
Research & Development Cell (RDC)
Sibsagar University