

SIBSAGAR UNIVERSITY, SIVASAGAR

P.O. Joysagar, Dist. Sivasagar

ASSAM-785665

E-Mail: registrar@sibsagaruniversity.ac.in

Website: <https://sibsagaruniversity.ac.in/>



NOTICE INVITING QUOTATION

Quotation Notification: No. SU/F&AO/LAN & wifi/2025/19/03

Date: 13/03/2025

Name of the work: "Wiring and Installation of Wifi and Wired Internet Connection in different offices and Departments of Sibsagar University"

Last Date for submission of Quotation: 03/04/2025

Time for completion of work: 30 days

Address for submission of Quotation: The Registrar

Sibsagar University
P.O. Joysagar, DIST. Sivasagar
Sivasagar-785665, Assam





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Notice Inviting Quotation (NIQ)

The Sibsagar University, Sivasagar invites sealed quotations affix with Rs.8.25 court fee as per the specification given in this NIQ for the following items subject to the terms and conditions, from the reputed individual firm/agency/company so as to reach on or before scheduled date and time. The quotations in the firm's Business letter head should be address to "The Registrar, Sibsagar University, Sivasagar". The envelope shall be superscribed with "**Wiring and Installation of Wifi and Wired Internet Connection in different offices and Departments of SU**"

1. Time for completion of Supply after release of Purchase Order: **30 days**
2. Last Date for submission of Quotation: 03/04/2025 (4 PM)
3. **Bid opening Date** : **04/04/2025, (11 AM)**

Address for submission of Quotation: The Registrar

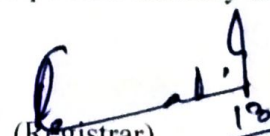
Sibsagar University
P.O. Joysagar, Dist. Sivasagar
PIN-785665, Assam

Kind Attention:

The bid shall be opened on above mentioned date and time. If there is any holiday declared by District Administration, the next date will be the tender opening date.

Sibsagar University reserves all the rights to reject any or all the tenders without assigning any reason thereof.

Note: Institute shall not be responsible for any postal delay about non-receipt/ non-delivery of the bids or due to wrong address.


(Registrar)
Sibsagar University
13/3
2025



Registrar
Sibsagar University
Sivasagar

PART A-TERMS AND CONDITIONS

1. The Quotations must be addressed to "The Registrar, Sibsagar University" in the Bidder's letter pad.
2. Name and Address of the Bidder should be clearly mentioned.
3. Intending Bidder should mention their TIN No./GST No./ Trade License and PAN No. Submitting self-attested photocopies of the same thereof. Else it will be a cause to disqualify the quotation.
4. Bidder has to quote the rate as per prescribed format in Annexure-I.
5. The quoted amount should be inclusive of all prevailing applicable taxes.
6. The Quotations will be valid for 12 (Twelve) months from the last date of submission.
7. The Envelope should be super scribed with Quotation for **"Wiring and Installation of Wifi and Wired Internet Connection in different offices and Departments of Sibsagar University"**.
8. In case of a tie, the Authority may ask the bidders, who are tied to submit the revised quote with all the conditions of the NIQ remaining unchanged. The bidders who quote the lowest revised quote shall then be declared as the successful bidder.
9. The result after scrutiny of quotation will be communicated to qualified Bidder.
10. The Bidder quoting the lowest rate for the work will be declared successful and will be issued the work order. All offered products/ accessories of ISI approved as available in the market.
11. TDS will be deducted from the payment from the selected Bidder.
12. The Bidder shall be responsible for undertaking all civil/ electrical works related to the work.
13. Details of location and specification of requirements may be referred to Annexure-I. All of them should be connected and installed in as mentioned in Annexure-I.
14. All the materials should have a warranty in all respect for a period of minimum one year from the date of supply.
15. No consortium will be entertained; only individual firm/ agency/ company will be allowed to quote.
16. All Quotation must be submitted, duly signed by the Bidder.
17. NIQ documents and its Annexure, each page duly stamped and signed by the authorized signatory to be submitted along with all the supportive documents and Quotation.



18. In case of any query, Interested Bidder may approach to the Purchase Officer, Dept. of Electronics till 31st March, 2025.
19. The sealed quotation should be dropped in the tender box kept in the Office of the Registrar, Sibsagar University, Joysagar, Sivasagar-785665.
20. **Payment:** No advance payment will be made. Payment will be made only after the completion of entire work and completion certificate by Tender and Purchase Committee.
21. The University reserves the right to:
- (i) Accept/reject any/all tenders without assigning any reason thereof.
 - (ii) Revise the quantities at the time of placing the order without change in the rate quoted by the bidder.
 - (iii) Add/modify/relax or waive any of the conditions stipulated in the tender document whenever deemed necessary
 - (iv) Award the contract to one or more tenderers for the items covered by the tender.

(Signature with seal of Bidder)



PART B**ANNEXURE 1****Technical Specifications**

Technical Specifications																																																															
Sl. No.	Item Name	Description	Quantity																																																												
1.	Cat 6 Lan cable Digisol	For Wired connection to all Departments and Offices	10 coils																																																												
2	IO Box D-Link	<table><tr><td>VC Office</td><td>2 Nos.</td></tr><tr><td>Registrar Office</td><td>2 Nos.</td></tr><tr><td>Academic Registrar</td><td>1 no</td></tr><tr><td>Dean-Student Welfare</td><td>1 no</td></tr><tr><td>F&AO Office</td><td>1 no</td></tr><tr><td>Examination Branch</td><td>10 nos.</td></tr><tr><td>NKN Server Room</td><td>3 nos.</td></tr><tr><td>Conference Room</td><td>2 nos.</td></tr><tr><td>MCB Hall</td><td>2 nos.</td></tr><tr><td>JCM Hall</td><td>2 nos.</td></tr><tr><td>Assamese Department</td><td>2 nos.</td></tr><tr><td>Economics Department</td><td>6 nos.</td></tr><tr><td>Education Department</td><td>2 nos.</td></tr><tr><td>English Department</td><td>2 nos.</td></tr><tr><td>History Department</td><td>2 nos.</td></tr><tr><td>Philosophy Department</td><td>2 nos.</td></tr><tr><td>Political Science Department</td><td>2 nos.</td></tr><tr><td>Botany Department</td><td>2 nos.</td></tr><tr><td>Chemistry Department</td><td>2 nos.</td></tr><tr><td>Geology Department</td><td>2 nos.</td></tr><tr><td>Physics Department</td><td>2 nos.</td></tr><tr><td>Mathematics</td><td>6 nos.</td></tr><tr><td>Statistics</td><td>2 nos.</td></tr><tr><td>Computer Science</td><td>2 nos.</td></tr><tr><td>Electronics</td><td>2 nos.</td></tr><tr><td>Zoology</td><td>2 nos.</td></tr><tr><td>LLM</td><td>3 nos.</td></tr><tr><td>MBA</td><td>4 nos.</td></tr><tr><td>Library</td><td>2 nos.</td></tr><tr><td>Extra</td><td>10 nos.</td></tr></table>	VC Office	2 Nos.	Registrar Office	2 Nos.	Academic Registrar	1 no	Dean-Student Welfare	1 no	F&AO Office	1 no	Examination Branch	10 nos.	NKN Server Room	3 nos.	Conference Room	2 nos.	MCB Hall	2 nos.	JCM Hall	2 nos.	Assamese Department	2 nos.	Economics Department	6 nos.	Education Department	2 nos.	English Department	2 nos.	History Department	2 nos.	Philosophy Department	2 nos.	Political Science Department	2 nos.	Botany Department	2 nos.	Chemistry Department	2 nos.	Geology Department	2 nos.	Physics Department	2 nos.	Mathematics	6 nos.	Statistics	2 nos.	Computer Science	2 nos.	Electronics	2 nos.	Zoology	2 nos.	LLM	3 nos.	MBA	4 nos.	Library	2 nos.	Extra	10 nos.	85 nos.
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3	8 port gigabit switches	For Networking among the Dept.	8 nos.																																																												
4	D-Link 16 Port switch	For Distributing Network among the Dept.	2 nos.																																																												
5	Tp link omada	For Wifi Connection	5 nos.																																																												
6	MRS 2u Rack		8 nos.																																																												
7	MRS 4u Rack		3 nos.																																																												
7	Presto plus casing caping		80 nos.																																																												
8	Rj 45 Connection		10 Packets																																																												
9	Electrical item board, switch, socket,3pin top		10 nos.																																																												
10	Cat6 outdoor double jacket cable		3 coils																																																												
11	Installation charge																																																														

Note: Quantities may be changed depending upon the requirement at the time of installation.



ANNEXURE II

Financial BID (To be Written in Bidders Letter Head Only)

Sl. No.	Item Name	Quantity	Rate /Unit	Amount	GST	Total Price
1.	Cat 6 Lan cable Digisol	8 coils				
2	IO Box D-Link	85 nos.				
3	8 port gigabit switches	8 nos.				
4	D-Link 16 Port switch	1 no				
5	Tp link omada	5 nos.				
6	MRS 2u Rack	8 nos.				
7	Presto plus casing caping	80 nos				
8	Rj 45 Connection	10 Pacs				
9	Electrical item board, switch, socket, 3pin top	10 nos.				
10	Cat6 outdoor double jacket cable	3 coils				
11	Installation charge					

1. Name & Address of the firm for placing purchase order:

2. Signature of the Bidder:

3. Name and Designation:

Place:

Date:

Seal of the Bidder's Firm



CHECK LIST

Sl. No	Particulars	Mention 'Yes' / 'No'	Page no.
1.	Whether copy of PAN submitted?		
2.	Whether valid Trade License or Certificate of Incorporation submitted?		
3.	Whether GST Certificate provided?		

All above enclosures must be valid (wherever applicable)

Date:

Name & Signature of the tenderer with
seal

Place:

Note: Tenders not accompanied with above information & documents in support of the same may be summarily rejected.



CONTRACT FORM

(To be provided by the bidder in the business letter head)

1. (Name of the Supplier's Firm) hereby abide by the delivery schedule mentioned in this document for supply and installation of the items if the purchase order is awarded.
2. The item will be supplied conforming to the specifications stated in this document without any defect and deviations.
3. Warranty will be given for the period mentioned in this document and Service will be rendered to the satisfaction of Sibsagar University, Sivasagar during this period.

Signature of the Bidder: _____

Name : _____

Business Address : _____

Place:

Date:



Seal of the Bidder's Firm